

UNDERGRADUATE POLICIES AND PROCEDURES

While the University makes every effort to provide academic counseling to its students, its basic policy places the responsibility for planning an academic program upon the student.

The University of Miami relies on electronic means, e.g. email, CaneLink (including its mobile application), for correspondence with students. Students are required to maintain a working email address and are expected to update their personal biographical information annually via their CaneLink account. Students who fail to maintain a working email account may not receive critical university information.

Students are expected to familiarize themselves with the requirements of:

- the University,
- the schools in which they are enrolled, and
- their major department.

Requirements refer to those stated in the Bulletin at the time of admission to degree status, unless a student has not been continuously enrolled. In such cases, the Bulletin in effect at the time of re-admission is the one to be used. Under special circumstances, a student may appeal the bulletin decision. In such cases, the determination of the Bulletin in effect is made by the readmitting School or College.

The university provides two degree tracking tools that may be found in each student's CaneLink (<https://canelink.miami.edu>) account.

- Degree Progress Report (DPR). It may also be referred to as an Academic Advisement Report (AAR). The DPR identifies requirements for a student's declared degree(s), including majors, minors and other degree requirements, including General Education Requirements. The DPR is the official list of requirements to earn the declared degree.
- Degree Planner. The Degree Planner utilizes a student's DPR and university course offerings to provide students a means to plan out a sequence of courses to complete their degree. The planner can adjust as needed and provides students a way to explore other degree or major options.

Academic core requirements will not be waived for students under any circumstances.

The work of each student is under the supervision of an academic Dean and of the appropriate Scholarship Committee. A student who fails to maintain an adequate academic record may be dismissed from the University.

Admission of a student to the University of Miami for any semester does not imply that such student will be re-enrolled in any succeeding academic semesters. If a student whose record is unsatisfactory is for some reason permitted to continue in attendance, the appropriate scholarship committee or Dean may specify the standard that must be attained, and any other conditions to be met.

A student who graduates and plans to enter a graduate school or professional school at the University of Miami must apply for admission to the appropriate school of the University in accordance with application deadlines of respective schools.

Administrative requirements and processes may change from year to year and those in place during the current academic year will be enforced for all students, regardless of the bulletin at time of the student's admission.

Not all the regulations and procedures described above pertain to the Graduate School, the Law School, and the School of Medicine. The specific regulations of these schools can be found in their school specific pages and/or website.