CAREER SERVICES

http://www.HireACane.com

Patricia and Harold Toppel Career Center
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The Toppel Career Center provides innovative and dynamic career services to students and alumni of the University of Miami. Furnished with the latest technology, including video conferencing, 360-degree video recording, and lecture capture, the Center's six interview suites, a technology lab, a conference room, and a multipurpose Loft offer a variety of spaces for students to meet their career-related needs. The Center is often described by visitors as "like no other" and is a model for career services throughout the country. Over six times larger than the average career center, the 12,000 square-foot building on Ponce De Leon Boulevard houses career programs and workshops, networking events, professional individualized advising, practice interviews, industry panels, drop-in peer advising, company presentations, on-campus interviews, and more.

Career Education

Regardless of the path you take, a comprehensive career planning process begins as soon as you step on campus. Professional staff at the Center assist students with their career development utilizing a three-part model that provides the tools necessary to Explore (strengths, interests, values, skills, and abilities), Prepare (career and industry research, practice interviews, and internships), and Connect (building meaningful relationships and growing a professional network).

Advising Services

You can stop by Toppel for an individual or small group advising session where highly trained and motivated peer advisors with industry-specific knowledge can provide you with guidance on potential career paths. You can drop by any time Monday through Friday, 8:30am - 5pm, no appointment necessary. The Center even offers online career assessments that can help you narrow down career options by building self-awareness.

Programs and Workshops

A series of programs and workshops is offered throughout the academic year both in-person and virtually. Each session provides information and skill-building activities in the areas of resume development, interviewing skills, social media for the job search, securing internships, and much more. In addition, programs designed to increase awareness of specific career paths and professional opportunities are offered. These are often conducted by outside speakers and panelists who are UM alumni and/or recognized specialists in their fields. If you're looking for something more intensive, Toppel offers the Professional Development Academy, a 9-week, 1-credit program designed to help you develop critical competencies that will get you career ready.

Career Preparation & Networking

Through the Center’s vision, Empowering and Connecting Canes to Achieve a Lifetime of Career Fulfillment, the staff encourages students to develop meaningful relationships with professionals in their area(s) of interest. The Toppel Career Center provides many opportunities for you to network with employers and alumni, including panel programs, employer meet-ups, job shadowing, on-campus recruiting, and career fairs.

Career Fairs and On-Campus Recruiting

Career Expo is the largest career fair, typically bringing in over 100 employers and 1,000 students and alumni bi-annually in late September or early October and again in February. Toppel also organizes smaller industry-specific career fairs that focus on more specialized areas. The On-Campus Recruiting program brings employers to campus for company information sessions and to interview students for jobs and internships in the interview suites. Last year, over 1,000 interviews were conducted in the Center's interview suites. You can apply for these positions through Toppel's free online career management system Handshake. If you're in need of some professional clothes to wear to these events, stop by Toppel to rent attire for free from Sebastian's Closet.

Toppel Internship Program

The Toppel Internship Program (TIP) is designed to provide valuable career-related work experience through internships with participating employers. TIP allows students to earn a 1-credit transcript notation from the Toppel Career Center for internships they have already secured.

Handshake

Students can search Handshake for thousands of job and internship opportunities available to them. Handshake is Toppel's free online career management system where hundreds of employers from across the country, including all Fortune 500 companies, post
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open positions. Simply login with your UM Single-Sign-On credentials to activate your account. Then complete your profile with your interests and experiences and make your profile public so that recruiters can potentially reach out to you! Handshake will recommend different job openings to you based on what you’ve entered, making the job search process much easier. You can apply for the position directly on Handshake. Before doing so, we recommend uploading your resume for an online critique and checking out the Events page to register for Toppel's programs/workshops.

Connecting with the Toppel Career Center

The Toppel Career Center’s vision is to empower and connect all ‘Canes to achieve a lifetime of career fulfillment. Evidence shows that students who visit the Career Center are more likely to earn internships and ultimately have better career outcomes at the time of graduation. For a look at some of these post-graduation outcomes, check out our online interactive data dashboard at miami.edu/outcomes (https://hireacane.miami.edu/about/career-outcomes/). To make the most of all that Toppel has to offer, visit us in person at 5225 Ponce De Leon Blvd., online at HireACane.com (http://www.HireACane.com), or by logging into Handshake (https://miami.joinhandshake.com/) and activating your account as soon as you arrive on campus! You can also keep up with what we’re doing by reading our weekly e-newsletter and following any one of our social media platforms: Facebook (http://www.facebook.com/pages/Toppel-Career-Center-at-the-University-of-Miami/70221785028?ref=ts/), Twitter (http://www.twitter.com/toppel/), Instagram (http://instagram.com/hireacane/), WordPress (http://toppelpeers.wordpress.com), and Pinterest (http://pinterest.com/umtoppel).