EDUCATION AND HUMAN DEVELOPMENT

http://www.education.miami.edu

Departments

• Educational and Psychological Studies (EPS)
• Kinesiology and Sport Sciences (KIN)
• Teaching and Learning (TAL)

Degree Programs

Doctor of Philosophy in Education (Ph.D.)

The Doctor of Philosophy degree with a major in education is designed to develop personnel competent to conduct research in a particular field of education or behavioral sciences. Concentrations are offered in:

• Community Well-Being (EPS)
• Counseling Psychology (EPS)
• Exercise Physiology (KIN)
• Research, Measurement, and Evaluation (EPS)
• Teaching and Learning (TAL)

Doctor of Education (Ed.D.)

The Doctor of Education degree is designed to develop personnel in education competent to utilize the results of research in practical situations. Concentrations are offered in:

• Applied Learning Sciences (TAL)
• Higher Education Leadership (EPS)

Specialist in Education (Ed.S.)

The Specialist in Education degree is an advanced terminal, practice-oriented degree that is designed to prepare recipients to assume positions of leadership within educational and affiliated settings. Concentrations are offered in:

• Early Childhood Special Education (TAL)

Master of Science in Education (M.S.Ed.)

The Master of Science in Education degree is a practice-oriented degree that is designed to prepare its recipients to assume professional positions that require advanced course work and post-graduate degrees. Concentrations are offered in:

• Applied Learning Sciences (TAL)
• Community and Social Changes (EPS)
• Counseling: Marriage and Family Therapy (EPS)
• Counseling: Mental Health (EPS)
• Early Childhood Special Education (TAL)
• Education and Social Change (TAL)
• Exercise Physiology: Clinical and Applied Exercise Physiology (KIN)
• Exercise Physiology: Nutrition for Health and Human Performance (KIN)
• Exercise Physiology: Strength and Conditioning/Fitness Entrepreneurship (KIN)
• Higher Education: Enrollment Management (EPS)
• Higher Education: Institutional Research and Policy Analysis (EPS)
• Higher Education: Student Life and Development (EPS)
• Research, Measurement and Evaluation (EPS)
• Special Education (TAL)
• Sport Administration (KIN)
• STEM Education (TAL)
• TESOL (TAL)

NOTE: The School of Education and Human Development’s graduate programs are governed by the rules, regulations and policies of the larger University and Graduate School. In places where what appears in the following is judged to be in conflict with these other policies, the University and/or Graduate School’s policies will take precedence.

Application Requirements

Admission to all graduate-degree concentrations in the School of Education and Human Development is based on the recommendation of the faculty. Admissions decisions are based on faculty review of the following general requirements that apply to all Graduate Programs in the School as well as specific documents listed under each concentration. Applicants must:

• achieve acceptable scores on the Graduate Record Exam (GRE) taken within the past five years. International applicants whose native language is not English or applicants whose degrees are from a non-U.S. University must pass the Test of English as a Foreign Language (TOEFL) and the GRE;
• provide official transcripts showing completion of a bachelor's degree from an accredited institution and an acceptable undergraduate grade point average. A minimum of 3.0 undergraduate GPA is required. Official transcripts from every institution attended by an applicant, whether or not the applicant completed a degree program at the institution, are required;
• provide three letters of recommendation that address the issues and meet the criteria established by the program being applied to;
• provide a personal statement that addresses the mission and purpose of the program being applied to;
• resume;
• take part in an admissions interview (required by some programs); and
• exhibit personal and professional experiences and characteristics that are relevant to the profession and/or field and/or degree program for which the application is being submitted.

Doctor of Philosophy (Ph.D.)

In addition to the factors listed as general requirements for all applications to the SEHD’s graduate programs, consideration for admission to the Ph.D program will include the following:

• letters of recommendation should address the applicant’s academic potential;
• available student space in program;
• For TAL: availability of faculty advisor willing to mentor the student.
• For EPS: Counseling: receipt of completed applications by predetermined cut-off date. Please reference the SEHD web site, as doctoral applications are reviewed once each year.
Doctor of Education (Ed.D.)

In addition to the factors listed as general requirements for all applications to the SEHD’s graduate programs, consideration for admission to the Ed.D. program will include the following:

- letters of recommendation should address the applicant’s academic potential;
- available student space in program; and
- admissions interview.

Specialist in Education (Ed.S.)

In addition to the factors listed as general requirements for all applications to the SEHD’s graduate programs, consideration for admission to the Ed.D. program will include the following:

- completion of a master’s degree with an outstanding record from an accredited institution;
- adequacy of previous study in the field for which the Ed.S. is being requested;
- an appropriate period of successful teaching experience (TAL only);
- acceptable scores on the Graduate Record Examination (GRE); or in the case of TAL only, approval of a GRE waiver. Applicants who seek a GRE waiver must have taught for a minimum of three years in a full-time capacity, fill out and submit a GRE waiver form, and submit a 3-page essay on an important educational.

Master of Science in Education (M.S.Ed.)

In addition to the factors listed as general requirements for all applications to the SEHD’s graduate programs, consideration for admission to the M.S.Ed. program will include the following:

- For some M.S.Ed. programs in TAL: Teachers with at least three years full-time teaching experience may apply for a GRE waiver for programs in the Department of Teaching and Learning. An application for waiver of the GRE requirement may be found on the SEHD website. Teachers who apply for a GRE waiver must submit a 3-page essay on an important topic in education.
- For Community and Social Change (EPS): Professionals who have worked full-time for at least three years in a not-for-profit setting may apply for a waiver of the GRE requirement. Please contact the program directly for conditions governing this waiver.
- For Sport Administration (KIN): Applicants with 3-years of professional work experience may apply for a GRE waiver. Please contact the program directly for specific waiver criteria.

International Applications

All international applications must provide additional information and meet additional requirements as required by the UM Graduate School and the UM Office of International Admissions. For an appropriate link to these requirements, please visit the Graduate School website.

Admission Decision

Once an applicant has been admitted to graduate study, that individual should meet with the faculty advisor who was appointed to serve in that capacity and whose name appears in the admissions letter. This advisor will help the student enroll in courses that are appropriate to the program; to develop and to refine a Program of Study or Course Sequence Plan that must be on file in the Senior Associate Dean’s Office by the end of the first semester of study.

Honor Code/Handbook of Policies and Procedures

The School of Education and Human Development follows the Graduate School’s Honor Code. All students are required to submit a signed Acknowledgement of Receipt and the Graduate Student Honor Code by the end of their first semester of enrollment.

Continuous Enrollment

The School of Education and Human Development adheres to the Graduate School’s continuous enrollment requirement.

Financial Assistance

In addition to University-wide fellowships and the availability of student loans, the School of Education and Human Development provides many forms of financial assistance for students enrolled in its graduate programs. These include tuition-based scholarships (including federally funded scholarships), teacher-tuition scholarships, training fellowships, graduate student assistantships, and other forms of help.

Notwithstanding a student’s time to completion, the SEHD limits a student’s eligibility for scholarships and other financial assistance that is under its control to five years from the time of initial enrollment.

Scholarship-based financial assistance is to be used only for courses that define each student’s program of study. Students who enroll in courses outside of their programs of study will be charged full tuition for those courses.

Teacher Tuition Scholarships do not apply to doctoral (Ph.D. and Ed.D.) programs.

Tuition scholarship assistance may not be applied to the retaking of courses for any reason whatsoever.

Financial assistance whose sources of funding are outside of the School of Education and Human Development, for example, Federal loans provided by the University of Miami, shall be governed by all applicable rules, regulations, and policies. Specifically, many federal loans and grants have conditions limiting the programs and/or courses to which they may be applied. Some federal loans are restricted to graduate courses only; some fellowships, grants or traineeships may entail post-graduation employment commitments. Alternatively, private scholarships or fellowships may have their own conditions. Before accepting any form of financial assistance, please be sure to ask about and to fully understand the conditions that govern whatever type of financial assistance you are offered.

Degree Requirements

In addition to the formal academic requirements (as outlined below), the School of Education and Human Development requires its students to demonstrate personal qualities that, in the judgment of the faculty, would permit them to function effectively in their professional roles. The School of Education and Human Development reserves the right to dismiss any students who are academically or personally unwilling or unable to carry out the professional responsibilities of the respective profession for which they are being trained. Conduct which may be considered unprofessional may include, but is not limited to, research or professional misconduct; dishonesty, cheating, plagiarism; exercise of professionally poor judgment; sexual harassment, discrimination on the basis of race, ethnicity, religion, or sexual orientation; and inappropriate interpersonal
behavior. It is up to all students to fulfill their responsibilities in a timely and professional manner, to represent themselves and the University with honesty, and to treat others with dignity and respect.

**Doctor of Philosophy (Ph.D.)**

Upon admission to graduate study, a supervisory committee, consisting of at least four members (composed as per UM Graduate School regulations), will be appointed by the School of Education and Human Development.

The student will meet with the chairperson of this committee to design a Program of Study/Residency Plan.

The Program of Study/Residency Plan must be approved by the supervisory committee, the department chairperson, and the Senior Associate Dean of Graduate Studies in the School of Education and Human Development.

The Program of Study/Residency Plan must be filed with both the Graduate School and the School of Education and Human Development by the end of the second semester of enrollment or future registration will not be permitted.

All students are required to submit a signed Student Responsibility Checklist and the Graduate Student Honor Code by the end of their first semester of enrollment.

The residence requirement is two full-time consecutive semesters of coursework at the University of Miami.

The minimum total credit hours required beyond the Bachelor’s are 60, plus a minimum of 12 dissertation-research credit hours.

15 credit hours of statistics and research methods are required as prescribed by the supervisory committee.

A student must pass a Qualifying exam before being admitted to candidacy for a doctorate. The content and conditions for administering the Qualifying examination are defined by the program area in which a student is enrolled.

A student’s score on the Qualifying Examination is the professional judgment of the committee that was appointed to score that examination. As such, no academic appeals of scores on qualifying examination are possible.

If a student fails an initial attempt at passing a program’s Qualifying examination, the student’s advisory committee may allow a student a second opportunity to pass a new qualifying examination that is administered within a year of the original, at its sole discretion.

A student who fails a program’s qualifying examination may not proceed any farther in the program and is, instead, dismissed at the end of the then-current term. Beyond the then-current term in which a student’s qualifying examination is scored, no additional financial assistance will be provided to a student who is scheduled to be dismissed from the program for failure in the qualifying examination.

Students are required to complete all Ph.D. requirements within eight years of initial enrollment.

**Doctor of Education (Ed.D.)**

Upon admission to graduate study, a supervisory committee, consisting of at least four members (composed as per UM Graduate School regulations), will be appointed by the School of Education and Human Development.

The student will meet with the chairperson of this committee to design a Program of Study/Residency Plan.

The Program of Study/Residency Plan must be approved by the supervisory committee, the department chairperson, and the Senior Associate Dean of Academic Studies in the School of Education and Human Development.

The Program of Study/Residency Plan must be filed with both the Graduate School and the School of Education and Human Development by the end of the second semester of enrollment or future registration will not be permitted.

All students are required to submit a signed Student Responsibility Checklist and the Graduate Student Honor Code by the end of their first semester of enrollment.

The minimum total credit hours required beyond the bachelors are 60, including a minimum of 12 dissertation credit hours.

A supporting area consisting of at least 12 credit hours is required; the student must be qualified for admission to graduate status in this area, and receive approval for enrollment from the appropriate department and from the School of Education and Human Development.

A minimum of 12 credit hours of statistics and research methods are required as prescribed by the supervisory committee.

Students are required to complete all Ed.D. requirements within eight years of initial enrollment.

**Specialist in Education (Ed.S.)**

The Specialist in Education is a terminal degree that is independent of both doctoral degrees (Ph.D. and Ed.D.) that are offered by the SEHD. Although there is normally some overlap in coursework, admission to a specialist program does not imply that the student has been or will be admitted to a doctoral program.

A supervisory committee consisting of three faculty members in the student’s area of study will be appointed by the School of Education and Human Development.

Upon admission to the specialist program, a formal program of study is approved by the Supervisory Committee.

A minimum of 60 graduate credit hours, (or 30 credit hours after completion of the Master’s program) is required. The program must include at least 30 graduate credit hours earned at the University of Miami and at least 18 graduate credit hours earned following admission to the specialist program. The specialist program of study is developed in consultation with the Supervisory Committee that consists of 3 faculty members (a chairperson and 2 other members).

Students must pass a comprehensive written examination, portfolio (with an oral examination as a possible additional requirement), capstone course, project, thesis, or requirement specified by the program. When a thesis is chosen, a maximum of 6 credit hours may be counted toward the total degree requirements, and an oral examination in defense of the thesis will be required. The written comprehensive examination will cover the student’s program of study. The examination must be taken during or after the final semester in which the student is enrolled for coursework.
in the program. The project will be directed by the Chairperson of the Specialist Supervisory Committee.

All specialist students must engage in teaching and/or research appropriate to their degree program.

All work for the degree of Specialist in Education must be completed within six years of initial enrollment.

**Master of Science in Education (M.S.Ed.)**

A minimum of 30 graduate credit hours is required.

TAL: Students enrolled in any certification program that has been approved by Florida Department of Education (e.g., the Professional Training Option) must fulfill any and all additional requirements (e.g., passing state teacher tests) that are specified by the program approval.

EPS: Students enrolled in any counseling program must complete the required “Personal Growth Experience” form.

Students must pass a comprehensive written examination, portfolio (with an oral examination as a possible additional requirement), capstone course, project, thesis, or requirement specified by the program. When a thesis is chosen (in the KIN Dept. or EPS Dept.), a maximum of 6 credit hours may be counted toward the total degree requirements, and an oral examination in defense of the thesis will be required. The written comprehensive examination will cover the student’s program of study. The examination must be taken during or after the final semester in which the student is enrolled for coursework in the program. The project will be directed by the student’s advisor.

All work towards the Master’s degree must be completed within six years of initial enrollment.