Introduction
The School of Education and Human Development (SEHD) offers undergraduate majors in:

- Community and Applied Psychological Studies
- Exercise Physiology
- Sport Administration
- Elementary (K-6)/Exceptional Student Education (K-12) with ESOL and Reading Endorsements (K-12)

The degrees of Master of Science in Education, Specialist in Education, Doctor of Education, and Doctor of Philosophy are available in various departments within the School. These programs are under the supervision of the Dean of the Graduate School and the School of Education and Human Development Sr. Associate Dean for Graduate Studies.

Vision/Mission
Our vision is to be a center of excellence in the study, promotion and integration of educational, psychological, and physical well-being in multicultural communities.

Our mission is to produce knowledge and prepare the next generation of leaders, researchers, and agents of change and well-being in education and the community.

Academic Policies

Academic Integrity Statement
Academic integrity is fundamental to scholarship, good citizenry, and individual success. All students in the School of Education and Human Development are expected to abide by the University of Miami Honor Code (https://doso.studentaffairs.miami.edu/honor-council/honor-code/). It was established “to preserve the academic integrity of the student body, to encourage consistent ethical behavior among undergraduates, and to foster a climate of fair competition.” Please become thoroughly familiar with the provisions of the Code, academic dishonesty and violations of the Honor Code will not be tolerated.

Admission
Applications for all undergraduate programs are processed and reviewed by the Office of Admission.

Early application is encouraged.

Transfer students: The academic accomplishments of each transfer student will be evaluated on an individual basis by the Office of Admission. A 3.0 GPA is recommended for transfer admission.

Students admitted into the SEHD programs are held to the program requirements stated in the Bulletin for that term.

For more information about the admissions process: Apply (https://welcome.miami.edu/apply-now/)

Student Responsibilities
Students are responsible for planning their own programs and for meeting degree requirements. It is the student’s responsibility to understand and fully comply with the provisions set forth in this Bulletin and written changes to their program of study. Written requests for variation from program or school requirements are reviewed by an administrative committee.

Matriculated students who elect to transfer courses from another institution over a summer or intersession term, must receive departmental or program approval prior to enrolling in the course. Students are responsible for adhering to the residency rule which states that the last 45 consecutive credits must be earned at UM.

A student advising compact specifies the dual responsibilities between students and advisors in each program.

Written Communication Skills
The School of Education and Human Development (SEHD) seeks to ensure that every student who earns a degree in one of our programs develops the writing, oral presentation and digital competencies that reflect their ability to effectively communicate their general knowledge and mastery of their chosen discipline. Students fulfill these requirements by satisfactorily completing general education requirements: WRS 105 and WRS 106, WRS 107 or ENG 106 or the equivalent. Additionally, students must earn passing grade in the courses that are designated as Upper Level Communications Requirements (see degree requirements for additional detail). Appropriate Advanced Placement (AP) or International Baccalaureate (IB) scores in
English composition may be used to satisfy this the general education requirements. An appropriate score on the SAT or ACT examination may earn a student exemption from, but not credit for, WRS 105.

Students will be able to:
- Demonstrate effective written communication skills in relation to specific rhetorical tasks.
- Construct original, well-reasoned arguments using a range of materials.
- Integrate and synthesize appropriate and relevant primary and secondary sources in their writing.

**EFFECTIVE FALL 2017, NEW STUDENTS WITHOUT PRIOR COLLEGE CREDIT IN WRITTEN COMMUNICATION SKILLS WILL BE PLACED AS FOLLOWS:**

- **WRS 103**: ACT English score below 18 or SAT Evidence-Based Reading and Writing or Critical Reading score below 430, or TOEFL iBT Writing score below 18.
- **WRS 105**: ACT English score 18-31 or SAT Evidence-Based Reading and Writing or Critical Reading score 430-690, or TOEFL iBT Writing score 18 or above.
- **WRS 106, WRS 107 or ENG 106**: ACT English score 32 or above or SAT Evidence-Based Reading and Writing or Critical Reading score 700 or above

Written Communication Skills General Education Requirements must be completed prior to attaining junior year classification.

**Quantitative Skills Requirements**

The General Education Quantitative Skills Proficiency Requirement helps students learn to use quantitative skills and tools to solve problems, including the interpretation, manipulation, and application of quantitative data. Degree-seeking students in the

- Sport Administration major must earn credit for MTH 113
- Exercise Physiology major must earn credit for MTH 161
- Community and Applied Psychological Studies major must earn credit for MTH 101 and EPS 351
- Elementary Education/ESE major must earn credit for MTH 101 and MTH 113

Students considering Sport Administration or Community and Applied Psychological Studies as second majors should review the requirements with their primary academic advisor.

Placement in a math course is based on a student’s performance in the ALEKS Math Assessment, AP/IB Scores (other internationally recognized examinations), or dual enrollment credits from an accredited institution.

**Transfer Approval for Coursework from other Institutions**

The Associate Dean for Undergraduate Academic Services makes the final determination for transfer course equivalency. New transfer students may be awarded a maximum of one course toward a cognate (3 credits) and a maximum of two courses or 6 credits toward a minor.

The school has a very strict transfer policy regarding on-line course work from matriculated students. Students must present a syllabus for course evaluations.

Students who are transferring into the Department of Teaching and Learning's Elementary Education/Special Education program, must submit official scores of the General Knowledge Test (GKT), first of the required tests for the Florida Teacher Certification Exams (FTCE). Students who do not submit these scores will not be allowed to enroll in any TAL course.

**Academic Progress and Probation**

The School will review each student’s record at the end of each semester.

When a student’s semester or cumulative average is less than stated below, or progress toward degree completion is unsatisfactory, the student will be placed on academic probation or warning in accordance with the School of Education and Human Development policies and procedures.

Students on probation are not permitted to enroll in more than 12 credit hours, shall make arrangements to meet on a monthly basis with their academic advisor, and may have a STOP placed on their future enrollment until grades are further reviewed. The following criteria will determine probationary status.
### Credit Hours Earned

<table>
<thead>
<tr>
<th>Credit Hours Earned</th>
<th>CGPA</th>
<th>CGPA (Exercise Physiology Majors Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fewer than 30 credit hours</td>
<td>1.7</td>
<td>2.0</td>
</tr>
<tr>
<td>30-59 credit hours</td>
<td>2.0</td>
<td>2.5</td>
</tr>
<tr>
<td>60+ credit hours</td>
<td>2.3</td>
<td>2.5</td>
</tr>
</tbody>
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Note: The minimum GPA required for graduation from a Teacher Education Program is 2.5.

### Subject to Dismissal

A student who remains on academic probation twice during their undergraduate studies can be designated as “Subject to Dismissal” and will be dismissed the following semester if not removed from probationary status. Students may also be dismissed from the School of Education and Human Development or from the University of Miami.

### Academic Dismissal

A student in the School of Education and Human Development whose GPA or progress toward degree completion, falls below the level of the minimum standards of the University of Miami and/or the School of Education and Human Development, may be dismissed. Faculty may recommend that a student be dismissed from a program due to academic concerns.

Students should familiarize themselves with their program's undergraduate handbook that outlines specific student responsibilities. Student responsibilities include but are not limited to appropriate dress and professional conduct when working in an internship, research, or field experience capacity. Students may be dismissed from a program by the department's faculty for violations outlined in the handbook.

### Accreditation

Kinesiology and Sport Sciences offers the Athletic Training Program at the graduate level only and is accredited by the Commission on Accreditation of Athletic Training Education (CAATE); the Sport Administration Program is approved by the North American Society of Sport Management.

The Department of Teaching and Learning in The School of Education and Human Development offers Teacher Education Programs approved by the Florida Department of Education. In conjunction with the Phillip and Patricia Frost School of Music, the School of Education and Human Development offers Teacher Education Programs in Music Education at the undergraduate and graduate levels. Students who successfully complete their program of studies and submit an application to the Florida Department of Education - Bureau of Educator Certification are eligible to receive a Professional Teaching Certificate.

The policy for practicum, internship and clinical lab credit hours will vary by program. Please check the specific program requirements with your academic advisor or program director.

The Foote Fellows Honors Program reflects the educational vision of former University of Miami President Edward T. Foote, who retired in 2000 after serving the University for twenty years. President Foote passed away in the spring, 2016 but his legacy lives on through the Foote Fellow Honors Program that recognizes the most educationally accomplished incoming students at the University of Miami. Foote Fellows have distinguished themselves both in and out of the classroom at their previous schools, are self-motivated, and think independently. Foote Fellows enjoy unmatched freedom and flexibility to explore a multitude of educational resources within the curricular framework of their school or college. Many Foote Fellows leverage this opportunity to pursue additional majors and/or minors and to study abroad.

The School of Education and Human Development (SEHD) offers an inter-disciplinary seminar exclusively for Foote Fellows.

Foote Fellows have preferential advising for course registration with their academic advisor, Associate Dean, EllenMarie McPhillip. Dean McPhillip assists Foote Fellows in charting their academic path and accessing distinctive learning opportunities at the University, such as special school-based seminars, faculty-mentored research, networking opportunities, and off-campus internships.

Foote Fellows are invited to participate in the Research Honors Program. This is a two-year program where students complete the following components:

- 2 consecutive semesters of faculty mentored research (2-credits each semester)
- A Thesis (20-page minimum-faculty mentored)
- Seminar and poster presentation at the SEHD Undergraduate Research in the spring semester of junior or senior year
- Students who complete the program will have their transcripts stamped with Research Honors Designation.

The SEHD has partnered with the Melissa Institute of Miami. The Melissa Institute, conducts research and sponsors conferences, forums and seminars throughout the year addressing school bullying, domestic violence, prevention, education, awareness and community engagement directed at reducing violence. The SEHD, through the generosity of the Melissa Institute, offers complimentary tickets to Foote Fellow students in our program to attend these conferences/seminars during the semester.

Foote Fellows are invited to attend advanced, interdisciplinary Foote Fellow seminars taught by leading faculty members from across the University. An example is Books That Matter, a rigorous seminar in non-fiction reading that is offered in sessions for first-year and for upper-class
students. Additionally, Foote Fellows benefit from early move-in to the residential colleges and receive focused advising on post-baccalaureate
distinguished fellowships and awards.

The Foote Fellow Program will provide an enriching experience for students who have been accepted by UM.

**Honors Program in Exercise Physiology (HPEP)**

The Kinesiology and Sport Sciences Department offers an accelerated Master degree program for students who have completed their 4-year undergraduate program in Exercise Physiology. It allows students to complete a Masters degree in Applied Exercise Physiology within one year of earning a BS degree in Exercise Physiology.

The additional year of study will enable students to complete all requirements leading to a Master of Science degree in the School of Education and Human Development (M.S. Ed.). Students must have a minimum GPA of 3.0 or above and earned at least 90 credits toward the undergraduate degree to be eligible to take courses toward the Master’s program.

For further information please contact the Program Coordinator, Dr. Wesley Smith.